

FLATHEAD CITY-COUNTY BOARD OF HEALTH  
MINUTES OF NOVEMBER 13, 2008  
2:00 – 4:00 P.M.  
CONFERENCE ROOM / EARL BENNETT BUILDING  
KALISPELL, MONTANA

<u>Members Present</u>	<u>Members Absent</u>	<u>Others</u>
Nancy Askew	Glen Aasheim, MD	Paul Conrad
Joe Brenneman		Kim Conway
Duane Larson		Pat Dake
Wayne Miller, MD		Lisa Dennison
Doug Smith, DMD		Mayre Flowers
Art Thompson, MD		Tara Fugina
		Glen Gray
		Kirsten Johnson
		Pride Johnson
		Jeannine Lund
		Tonya Passwater
		Joe Russell
		John Stalow
		JoLynn Stalow
		John Stang
		Boni Stout
		Jim Vandenburg

Call to Order

Chairperson Nancy Askew called the meeting to order at 2:05 P.M.

Approval of Agenda

**MOTION      Art Thompson to approve the agenda as mailed.**

**SECOND      Duane Larson**

**MOTION CARRIED**

Approval of Minutes of October 16, 2008

**MOTION      Wayne Miller to approve the minutes of October 16, 2008 regular meeting as mailed.**

**SECOND      Doug Smith**

**MOTION CARRIED**

Citizen Comments

Jim Bonser-

Jim Bonser reported that since October, they have been trying to create a resolution to the presentation that he presented to the Board in September. He added that the presentation outlined his rejections to the Lee site. Also, once the Evenson site was visited, discrepancies were found and could therefore, be rejected. Bonser announced that both the Lee and Evenson sites can be rejected by the Health Department. He stated that in early September, he contacted Renai Hill's supervisor, Rick Thompson. Thompson said that the Health Officer can reject the sites. If the site is rejected, then the permitting process ceases. Bonser said that in October, he received a response from the Department of Environmental Quality who said that since there were no complaints regarding the Evenson Site, then there will be no complaints on the Lee site. Bonser reported that they attempted to locate paperwork which stated that Lee had withdrawn the permit. He added that they found that the withdrawn permit is factual based on an e-mail from Russell. Bonser stated that the e-mail from Russell said that until the

DEQ says otherwise, the permit application will remain on hold. Bonser distributed a document containing an added signature to the petition. He asked that the Board reject the site based on nuisance.

#### Mayre Flowers-

Mayre Flowers announced that she is from Citizens for a Better Flathead. She stated that she has spoken to the Board at previous meetings regarding preventative measures on septic dumping. Flowers distributed a packet containing articles that discuss the importance of communities taking a proactive view at sludge and septic regulations. She stated that when she reviewed the distributed information, it raised several concerns regarding data that has not been recently revised and several health and safety concerns. Flowers stated that with the continued growth in the community, she would encourage that a subcommittee be established to review some of the information. She said that the presented information makes a distinction between class A and class B waste. Class A is waste that has been treated by a sewage treatment facility and class B is waste that has not been treated. Flowers understood that class B waste would be equivalent to septic waste. She stated that in addition to establishing a subcommittee to review the presented information, she asked that the subcommittee bring information back to the Board regarding policy recommendations for the County. She also asked that the Board take the presented information and implement it as part of the record for consideration of the Department's current applications. Flowers stated that the reviewing of permits require much more detailed evaluation than what has been conducted.

Miller reported that because the Lee Road Complaint is not on the agenda, they cannot conduct action on the issue. He added that the Board is going to take an active role in the situation and they will place the item on the agenda after the first of the year.

#### Departmental Reports

##### WIC-

Jeannine Lund reported that WIC has increased its participation rates since August. She added that the State monitor came to WIC in October. She said that although she has not received the final report, there were few findings. Once she receives the report, the findings will be corrected.

##### Community Health-

Boni Stout announced that Community Health has been busy. She added that they are extending their immunization services into the business community. Miller announced that he has received several comments stating that receiving flu shots at the County Fairgrounds was one of the most efficient processes that they have been involved with. He commended Stout and the staff for their efforts.

##### Environmental Health-

Glen Gray reported that the land evaluation activity statistics show that the Department has the same figures as last year during this time. He added that the Department has become very busy due to the limited time left before snowfall. Askew wondered when a sanitarian will return to a facility that received a D on their last inspection. Russell stated that based on the criticals in the inspection, they will return to the site within 10 days.

##### Reproductive Health-

Russell reported that Wendy Doely is out of town. The Reproductive Health report is in the Board's packet for their review.

##### Home Health-

Paul Conrad announced that Home Health had their State Surveyor visit to conduct a compliance review. He stated that the Surveyor found no deficiencies. He reported that Home Health is promoting a nurse

specialist program. The nurse will become specialized or certified in wound care. Conrad reported that they are implementing a website that will be incorporated into the County's webpage.

Tuition Reimbursement Request – Leslie Deck & Jennifer Rankosky

Russell announced that there are two employees who are working towards their master degree. He stated that Jennifer Rankosky is going for her Master of Public Health through the University of Montana and Leslie Deck is working toward her Master of Public Health Administration through the University of Montana. He added that they are asking for tuition reimbursement for their classes.

**MOTION Thompson to approve the tuition reimbursement request for Leslie Deck and Jennifer Rankosky.**

**SECOND Larson**

Smith confirmed that the Board has approved tuition reimbursements in the past. Askew agreed. Russell stated that it is a benefit to the State and County.

**MOTION CARRIED**

Russell reported that Joe Brenneman had a prior engagement and will be arriving late. Brenneman asked that the Board postpone the EMS Levy Distribution Formula until he arrives. Askew asked for Russell to review his Health Officer's Report.

Health Officer's Report

Lee Road Complaint-

Russell reported that he spoke with the Director of the DEQ, Richard Oppen. Oppen stated that the DEQ finds no reason to deny the issuance of a permit on the Lee site. Russell advised Oppen that at this time, the Health Department would not grant their approval until they have reviewed the entire record.

Animal Shelter-

Russell announced that the new position that the Board approved last month, will close on November 20<sup>th</sup>.

Portable Toilets-

Russell stated that he has not had an opportunity to meet with Gray, Tara Fugina, or Dick Montgomery to discuss how they want to proceed with the policy. He stated that a meeting will be scheduled with Gray, Fugina, Montgomery and the portable toilet companies before the information will be brought back to the Board.

Community Health Center-

Russell said that the construction of the third floor is continuing on schedule.

Financial Reports-

Russell reported that by resolution, they were able to get the funds transferred to shell in the space of the third floor that is not necessary for the clinic. He stated that he submitted a six year CIP budget to the Commissioners for their approval.

Other-

Russell announced that he will be in Helena on December third, fourth and fifth for a Food and Consumer Safety meeting and a Board of Environmental Review meeting. He reported that in working with the County Attorney's Office and Sheriff Mike Meehan, they boarded up a transient facility. He believed that the action was necessary and hoped that the Board was in approval. Askew reported that she attended the last Animal Shelter Committee meeting and is proud of their upcoming projects. She stated that they will

be readjusting their space to improve the animal's living conditions. She added that they are progressing in a positive manner. Miller stated that at the last Board meeting, Russell agreed to e-mail the solid waste management regulations to the Board. Miller added that he has not received the regulations. Russell announced that he will submit them to the Board after the meeting.

Joe Brenneman entered the meeting at 2:30 P.M.

#### EMS Levy Distribution Formula

**MOTION      Smith to approve an allocation of \$325,000 of the EMS funds to the units, 50 percent of which will be made available in December, together with grants of \$2,000 each to Olney and Marion Fire and \$2,500 to Blankenship Fire.**

**SECOND      Larson**

Russell announced that he placed an allocation spreadsheet concerning \$325,000 in the Board packet. He said that there was discussion regarding the fulfillment of increasing the cash reserves and levying additional funds to the units. He stated that to this point, no funds have been allocated to the units. In discussions with the EMS Advisory Committee, they will be receiving a letter from the Board stating that up to 50 percent of the total allocation may be requested in November or December. Brenneman stated that this is a step in the right direction. He mentioned that the Board needs to continue to clearly instruct their expectations and hopefully the units will be able to provide input as to how their goals will be accomplished. Brenneman added that as a Commissioner, it is important that he is able to inform the tax payers as to how the funds are used and how it will benefit the community. Smith reported that the Advisory Committee discussed that in the allocation, they will request that the units provide a written explanation for the desired funds. Larson stated that in the past, they have had some resistance to accountability which they will need to overcome. He agreed that they are moving in the right direction.

#### **MOTION CARRIED**

Russell mentioned that he will submit a letter to all the units discussing what they can expect in the first allocation and what the Board expects of the units. He added that he will provide a copy of the letter in the next Board packet.

#### Committee Reports

##### EMS Committee-

Smith wondered if Brenneman has spoken to any of the Commissioners from Lake County concerning reimbursement to the EMS units who provide services in that County. Brenneman spoke with one of the Commissioners who stated that they submitted a check to Lakeside. Smith inquired about Bigfork's service to Lake County. Brenneman stated that if they develop a rationale to make a request, he will submit that to the Lake County Commissioners. Fugina suggested creating a bill for the services that they provide to Lake County. She added that they can create the bill and subtract what has already been paid. Miller reported the status of the Medical Directors meetings. He stated that Doctor Bates conducted a meeting three weeks ago that had good medical director representation. At the meeting, they established 10 to 12 action items.

#### Other Business

There was no other business discussed.

#### Board Member Comments

Miller thanked John Stang for the article regarding restaurant inspections.

Smith thanked Bonser for his comments. He assured Bonser that they are not disregarding the situation but rather, they are waiting for more information before bringing it to the Board as a discussion.

The meeting adjourned at 3:50 P.M.

Lisa Dennison, Secretary